



**Instructions for filling Form 6**

S. No.	Item	Instruction	Mandatory or optional
1	Purpose	Please tick (✓) only one, as applicable.	Mandatory
2	<i>Demographic information:</i>		
(a)	Name	(1) Please fill details as applicable. (2) Please omit courtesy title (Mr, Ms, Shri, Thiru etc.), honorific and alias ( <i>wrf</i> , a.k.a. etc.), even if figuring in the document.	Mandatory
(b)	Date of Birth (DOB) or Age	(1) Please fill details of DOB or age, as applicable. (2) Tick (✓) only one, as applicable, among “Verified”, “Declared” or “Approximate”. (3) “Verified” should be ticked if Proof of Date of Birth (PDB) is available and being presented. (4) For a child born on or after 1 <sup>st</sup> October, 2023, birth certificate is the only acceptable PDB. (5) If PDB is not available, the child may give either declared date of birth (DOB) or approximate age, in which case only the year of birth will be printed on Aadhaar card.	Mandatory
(c)	Gender	Please tick (✓) only one, as applicable.	Mandatory
(d)	Email	Please fill details as applicable.	Mandatory
(e)	Mobile number	(1) Please fill details as applicable. (2) In case of a non-Indian mobile number, no SMS / text message will be sent to the same.	Optional
3	Basis of enrolment/update	Please tick (✓) only one, as applicable.	Mandatory
4	<i>For document-based enrolment/update, additional demographic information and documents presented:</i>		
(a)	Address	(1) Details filled should be identical with those given in the valid Indian passport. (2) Aadhaar letter will be despatched through India Post to the address as filled.	Mandatory
(b)	Type of documents presented	(1) The document type should be from among those specified in the “List of acceptable supporting documents”, displayed on the website of UIDAI and enrolment centres. (2) Original documents must be presented. The same shall be returned after making an electronic copy and verifying the same against the originals. (3) For NRIs, valid Indian passport is the only acceptable POI and POA.	Mandatory
5	<i>For HoF-based enrolment or update of address, additional information and documents presented:</i>		
(a)	Details of HoF	(1) Please fill details as applicable in (i) and (ii). (2) Please tick (✓) only one, as applicable, in (iii). (3) Please fill details as applicable in (iv). (4) Please tick (✓), as applicable, in (v). (5) For HoF-based enrolment or update of demographic information, HoF must be 18 years or more in age and be the mother, father or legal guardian of the child.	Mandatory
(b)	Type of Proof of Relationship (POR) document presented	(1) The document type should be from among those specified in the “List of acceptable supporting documents”, displayed on the website of UIDAI and enrolment centres. (2) Original documents must be presented. The same shall be returned after making an electronic copy and verifying the same against the originals.	Mandatory
6	<i>For update, additional information:</i>		
(a)	Aadhaar number of the child	Please fill details as applicable.	Mandatory
(b)	Information to be updated	Please tick (✓) one or more as applicable.	Mandatory

**Fee for Enrolment and Update Services at Enrolment Centre**

S. no.	Service	Fee
1	Enrolment	<i>Free</i>
2	Update of biometric information (photo, fingerprints and irises)	(p) If done once between the ages of 5 and 7 years: <i>Free</i> (q) If done once between the ages of 15 and 17 years: <i>Free</i> (r) If done otherwise: ₹ 125 <i>(*If done between the age of 7 to 15 years: Free, till 30.9.2026)</i>
3	Update of demographic information (name, gender, date of birth, address, mobile number or email address)	(k) If done at the same time as update of biometric information: <i>Free (Only charges for Biometric update applicable)</i> (l) If done separately, for all or any demographic information: ₹ 75
4	Update of POI and POA document (evidencing proof of identity and address)	₹ 75

**Note:** For despatching of Aadhaar letter to the foreign address of the applicant, such charges shall be payable as the Authority may specify from time to time and display on its website.